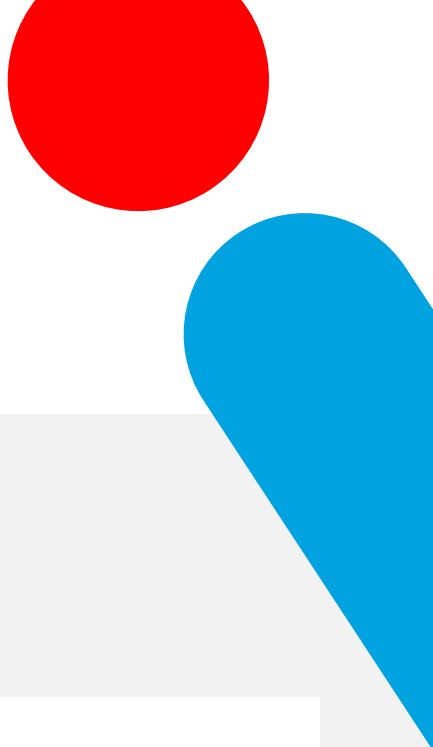




Pilot Assessment Form

Personal Information

☐ Female	☐ Male	☐ Divers
Surname		First name
Address	Postcode	City
Nationality	Date of Birth	Passport Expiry

Licence Issue Date

☐ ATPL	
☐ CPL	
☐ State of Issue	

English Language Proficiency

☐ Level	
☐ Expiry date	

Do you have the unrestricted right to live and work in Switzerland?

☐ Yes	☐ No
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Do you have the right to travel freely throughout all EU countries?

☐ Yes	☐ No
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Medical

EASA Class 1 Medical	Validity	Medical Restrictions

Multipilot Commercial Airline Hours (Most recent types first)

Aircraft Ratings	Hours on type		Employer	Date last flight on type	Last LPC
	Capt (PIC)	FO			

Other Flying Experience or Qualifications for ab-initio pilots

Hours by type	Hours on type		Qualification	ATO	Date completed
	PIC	Dual			
SEP			ATPL Theory		
MEP			MCC		
Instrument time			Type Rating		
Multi Crew hours			Base Training		
Turbine hours			Instrument Rating Validity		

Further

Licence and/or Type Rating restrictions (if applicable)

Notice period of current employment

Have you ever been convicted of any crime of any nature in the last 10 years (including misdemeanors*) and/or are you currently involved in any criminal proceedings which could result in such conviction and/or have you ever been involved in any aviation related accident and/or incident at any time?

☐ Yes

☐ No

If yes, please describe the convictions/criminal proceedings/aviation related accident/incident in question

By signing this form:

- I agree that all data provided by me in the course of the application process (including any data collected during any assessment) may be used for the evaluation of my application by Chair Airlines AG. Furthermore, I agree that all such data may be kept in accordance with applicable law; such record keeping is necessary to make sure that in case of later events (e.g. investigations in general or of the application process), the required reference data is available.
In case of my employment and my involvement in any incident, I agree that all such data may be shared with any competent authorities.
- I confirm that I have received and taken note of the «Application Process / Data Protection Statement» of Chair Airlines AG.
- I confirm that all of the answers above are true and complete.
- I hereby authorize Chair Airlines AG to contact my previous employers (from my CV) for the purpose of obtaining references related to my employment and professional conduct

Surname, First name

Date

Signature

Please send the following attachments with your CV including a photo to fly@chair.ch:

- Motivation Letter
- Copy of EASA Licence
- Copy of EASA Class 1 Medical Certificate
- Passport
- For ab-initio pilots:
MCC Course Certificate / Type Rating Certificate / Base Training Certificate (if applicable)
- Last LPC Form and Training record (if applicable)
- Last 3 pages of Flight Log Book

Application Process / Data Protection Statement of Chair Airlines AG

PREAMBLE

- (a) With this Data Protection Statement («**Statement**») we, Chair Airlines AG («**Chair**», «we» or «us»), describe how we collect and further process personal data. This Statement is not necessarily a comprehensive description of our data processing. It is possible that other data protection statements or general terms of conditions, conditions of participation or similar documents are applicable to specific circumstances. In case of contradictions, such other documents have preference.
- (b) The term «**Personal Data**» in this Statement shall mean any information that identifies or could reasonably be used to identify any person.
- (c) This Statement is in line with the EU General Data Protection Regulation («**GDPR**»). Although the GDPR is a regulation of the European Union («**EU**»), it may be relevant for us. The Swiss data protection legislation («**FADP**») is heavily influenced by the law of the European Union. In addition, companies outside of the European Union or the European Economic Area («**EEA**») must comply with the GDPR in certain cases.

1. PROTECTION OF YOUR PRIVACY

This Statement informs you about the type, scope and purpose of the processing of Personal Data in the context of the application process at Chair and your corresponding participation.

2. SCOPE OF APPLICATION

This Statement refers to the data processing within the scope of the use of the application form(s), the evaluation of your application and the respective administrative processing within the scope of our tools. For applicants which are employed by us, the relevant provisions in connection with the employment relationship supersede this Statement from the moment of employment, unless the circumstances and the respective clauses dictate otherwise.

3. COLLECTION AND PROCESSING OF PERSONAL DATA

- (a) During the application process, the usual correspondence data such as postal address, email address and phone number(s) are stored in the applicant database in addition to salutation, surname, first name, date of birth, nationality, as well as all other Personal Data provided by you or obtained from you during the application process, including any data obtained in the course of the evaluation of your application (including assessments).
- (b) In addition, all documents submitted by you in connection with your application will be recorded.

4. PURPOSE OF USE OF YOUR PERSONAL DATA

- (a) Your Personal Data will be processed within the scope of your application and for filling vacancies. The data can be processed for statistical purposes (e.g. reporting) but such shall not permit to draw any conclusions about individual persons.
- (b) Personal Data may be kept in accordance with applicable law; such record keeping is necessary to make sure that in case of later events (e.g. investigations in general or of the application process), the required reference data is available.
- (c) In case of your employment and your involvement in any incident, your Personal Data may be shared with any competent authorities.

5. LEGAL GROUNDS

If the legal basis is not mentioned in this Statement, the following applies:

- (a) The processing may be based on consent (Art. 6 para. 1 lit. a and Art. 7 GDPR).
- (b) The processing can serve to fulfil our services and to carry out contractual measures as

well as to answer enquiries (Art. 6 para. 1 lit. b GDPR).

- (c) The processing may be based on our legitimate interest (see Art. 6 para. 1 lit. f GDPR) or on legal obligations (Art. 6 para. 1 lit. c GDPR).

6. CONSENT

By providing us your application after acknowledging this Statement, you consent to the collection, storage and use of your data in accordance with this Statement and any other applicable document.

7. COOPERATION WITH PROCESSORS AND THIRD PARTIES

- (a) The disclosure of data to other persons and companies takes place exclusively in accordance with the present Statement and the legal regulations.
- (b) If we process data in a third country – i.e. outside Switzerland, the European Union (EU) or the European Economic Area (EEA) – or if this is done in the context of the use of thirdparty services or disclosure or transfer of data to third parties, this will only occur if it is done to fulfil our (pre)contractual obligations, on the basis of your consent, a legal obligation or on the basis of our legitimate interests. Subject to legal or contractual permissions, we process or have the data processed on the basis of special guarantees, such as the officially recognised determination of a data protection level corresponding to the EU (e.g. for the USA by the «Privacy Shield») or in compliance with officially recognised special contractual obligations (so-called «standard contractual clauses»).

8. DATA PROTECTION AND CONFIDENTIALITY

- (a) Our company as well as any contract processors and third parties are obliged to take the necessary organisational and technical measures to ensure the confidentiality, integrity and availability of your application. All employees of our company as well as our software partner and third parties called in for support are obliged to maintain strict confidentiality with regard to Personal Data within the scope of their contractual relationship. Data processing is based on general standards of data security in accordance with the latest state of the art.
- (b) In addition, our company uses technical and organizational security measures to protect your Personal Data against accidental or intentional manipulation, loss, alteration, destruction or access by unauthorized persons. In the event of the collection and processing of Personal Data, the information is transmitted in encrypted form in order to prevent misuse of the Personal Data by third parties. The security measures are continuously adapted in line with technological developments.

9. ACCESS TO THE DATA

- (a) The Personal Data you provide us with will be treated confidentially. Within the framework of a specific application, only persons within our company who are involved in filling the position(s) have access to the data provided by you. Unless you inform us otherwise, we reserve the right to accept and examine your application for other suitable positions within our company.
- (b) In particular, the human resources experts, the recruitment team, the line manager responsible for the selection and the management within our company have access to the Personal Data you have provided.

10. RIGHTS OF THE DATA SUBJECT

- (a) By law, you have various rights in relation to your Personal Data. Please note that the existence and scope of these rights may vary depending on the applicable data protection legislation.
- (b) You have the right to ask for confirmation

as to whether the Personal Data in question will be processed and for information on this data. You have the right to request the correction of any inaccurate data concerning you. You have the right, in accordance with the relevant legal provisions, to request that Personal Data concerning you be deleted, without prejudice to any reservations provided for by law. In addition, you have the right to request that the processing of your data be restricted. Within the scope of application of the GDPR, you have the right, pursuant to Art. 20 GDPR, to receive the Personal Data concerning you which you have provided to us and to demand its transfer to other persons responsible. In addition, you are entitled to the legal remedies provided for by law, including the right of priority with the competent supervisory authority within the scope of application of the GDPR.

- (c) You have the right to revoke consent given with effect for the future, subject to any differing applicable agreement with us.
- (d) If the processing of your Personal Data takes place on the basis of our legitimate interests, you may object to the future processing of the data concerning you. You may also object to the processing of your personal data for the purposes of direct marketing.
- (e) In general, exercising these rights requires that you are able to prove your identity (e.g. by a copy of identification documents where your identity is not evident otherwise or can be verified in another way).
- (f) In addition, every data subject has the right to enforce his rights in court or to lodge a complaint with the competent data protection authority. The competent data protection authority of Switzerland is the Federal Data Protection and Information Commissioner (<http://www.edoeb.admin.ch>).

11. CONTROLLER / DATA PROTECTION OFFICER / REPRESENTATIVE

- (a) The controller of data processing as described in this Statement (i.e. the responsible person) is Shpend Ibrahim. You can notify us of any data protection related concerns using the following contact details: datenschutz@chair.ch.
- (b) You can contact our data protection officer pursuant to art. 37 GDPR using the following contact details who additionally is our representative in the EEA according to article 27 GDPR: Dr. Dennis Voigt, chair@ubgdatenschutz.de.

12. DELETION OF DATA

The Personal Data processed by us are generally deleted as soon as they are no longer required for their intended purpose and there are no legal duties of storage or other, higherranking interests to the contrary. If the Personal Data are not deleted because they are required for other and legally permissible purposes, their processing will be blocked for other purposes. This applies, for example, to data that must be stored for commercial, regulatory or tax reasons. In this respect, the legal requirements for the obligation to retain data in accordance with the Swiss Code of Obligations apply primarily.

13. AMENDMENTS TO THIS DATA PROTECTION STATEMENT

We may amend this Statement at any time without prior notice. If this Statement is part of an agreement with you, we will notify you by email or other appropriate means in case of an amendment.